

BMW COMMITTEE MEETING - MINUTES OF MEETING

Date: 27.12.2024 **Time:** 2:30 PM to 4:30 PM

Location: 1st Floor, Board Room **MOM Ref. No.:** MHV/BMW/MOM – 2024/002

MEMBERS PRESENT

Name	Dept / Designation	Name	Dept / Designation
Dr. Sireesha.P	Consultant Microbiology & Chairperson	Dr. Ramesh B	Associate Manager Quality
Br. Prasad	ICN & Convenor	Dr. Bhavana	Clinical Safety Officer (CSO)
Mr. Ayodhya Srinivas	E&M Lead & PSO	Mr. Gurreddy	Facility Manager
Dr. Utham Sharma	Head – Medical Services	Ms. Manjusha	Housekeeping Incharge
Ms. G Sridevi	Manager Operations	Ms. Saritha /Ms. Saroja	OT Nurse Incharge
Ms. Vasantha	Nursing Superintendent	Sis. Jeevitha	Nurse Supervisor

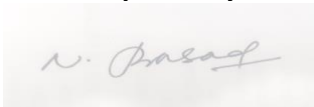


Agenda discussed in the Meeting:

1. Review of Status on previous meeting action points
2. Review of Biomedical waste generated as per color coding
3. Review of annual report to be submitted to APSPCB
4. Review of waste segregation, packing, transportation and storage
5. Review of accidents / injury to staff
6. Review of BMW audit report
7. Others, if any.

Agenda 1: Status on Previous Committee Meeting Action Points					
SN	Points Discussed	Discussion Held / Decision Taken	Responsibility Person / Dept.	Status (As on Dated: May)	Closure Status
1	Transporting Trolley's Issue	It is observed that some of the Transporting trolleys are not maintaining the lids properly.	Housekeeping/ HIC	Provided lids for all the transport trolley's, for closed transportation.	Closed
2	Staff Vaccination for Hepatitis B (Newly Joined staff)	Some of newly Joined staff are still not vaccinated.	HIC & HK	Informed supervisor to get vaccinated for all the staff before joining into the duties.	Continuous
3	Regular Training classes for housekeeping staff	Planning for regular Training session for housekeeping staff.	HK	Training schedule prepared and Conducted Trainings according to Schedule	Continuous

New Points for Discussion										
Agenda No.	Agenda Point	Discussion Held						Decision Taken / Recommendations	Responsibility Person / Dept.	Target Date
2	Review of Biomedical waste generated as per colour coding	Br. Prasad presented the BMW quantity to the committee						a. Committee suggested to focus on Red category BMW b. Look for guidelines to check the possibility of enhancement of Red category BMW c. Check for area / dept wise barcode stickers	ICN & All Staff Dr. Sireesha, MS & NS Facility Manager	Continuous 31.01.2025 31.01.2025
		Month	Yellow Bag (in Kgs)	Red Bag (In Kgs)	Blue Bag (In Kgs)	Sharp waste (In Kgs)	Total			
		Jun’24	2823	2097	526	102	5549			
		July’24	3164	2111	645	118	6040			
		Aug’24	3034	2040	534	105	5715			
		Sep’24	3163	2082	569	127	5943			
		Oct’24	3410	2298	488	135	6333			
		Nov’24	3108	2201	613	120	6042			
		from Jun-Nov’24 Committee reviewed the various categories of BMW waste								
3	Review of annual report to be submitted to APSPCB	Annual report of BMW has been uploaded in APPCB.						Mr. Ayodhya	Closed

Agenda No.	Agenda Point	Discussion Held				Decision Taken / Recommendations	Responsibility Person / Dept.	Target Date
4	Review of waste segregation, packing, transportation and storage	Br. Prasad apprised to committee that, Few of the staff are found to be non-adhered to the segregation of BMW during the audit				Continue the training and identify the staff who are frequently practicing the same	ICN	Continuous
5	Review of accidents to staff	There are no such incidents reported in last 6 months i.e Jun'24 to Nov'24.				Suggested to provide training staff and encourage to report the incidents if any	ICN	Continuous
6	Review of BMW report from Jun'24 to Nov'24	BMW waste audit report (Half yearly) Jun'24 – Nov'24				Committee suggested to strengthen the training to staff	ICN	Continuous
		Months	No. of Opportunities	No of opportunities followed	Percentage			
		Jun'24	108	104	96.2			
		July'24	108	105	97.2			
		Aug'24	108	100	93			
		Sep'24	108	106	98.1			
		Oct'24	108	107	99			
		Nov'24	108	105	97.2			
		✓ There are few areas / wards found deviations in BMW segregation.						
		✓ BMW handling and management awareness campaign conducted across the hospital in Jul'24.						

<p>Prepared By</p>  <p>Br. Prasad ICN & Convener</p>	<p>Reviewed By</p>  <p>Dr. Ramesh B Associate Manager Quality</p>	<p>Approved By</p>  <p>Dr. Sireesha Consultant Microbiology & Chairperson</p>
--	---	---

