

Meeting on Review of Covid Protocols-December - 2021

Held at: GLASSROOM

MINUTES OF COVID PROTOCOL REVIEW MEETING

DATE: TIME: 29.12.2021 AT 12:00PM

Present: -

- C.M.S: - Dr. Simica Tuli
- Operation Manager:-Dr.Jaskaran Gambhir
- Chief of Nursing Services: -Ms. Sadhna Mazumdar
- CMO-Dr.Jasleen
- Assistant Manager-Support Services-Mr.Hoshiar Singh
- Customer Care Manager: - Mr. Ravinder Kumar
- Nurse Executive:- Ms. Kirti Nair
- ICN:- Ms. Jatinder Kaur

AGENDA:-

1. Excessive staff Exposure
2. Visitor policy
3. Strict adherence of PPE
4. Cleaning protocols
5. Vaccination

Minutes of Covid Review Committee Meeting December 29.12.2021

S.No	Discussion	Action	Responsibility	
1	SCREENING OF PATIENTS	<ul style="list-style-type: none">❖ Screening desk will be created outside the ER.❖ All incoming patients will be screened and RAT will be performed if patient having symptoms(Fever,cough,sore throat etc)	ICN, Mr. Hoshiar, Dr. Jasleen	IMMEDIATE
2	RAT SAMPLING	<ul style="list-style-type: none">❖ Suspected patients RAT Testing will be performed outside the ER .❖ Elective surgery /Procedures,or those coming for getting RAT for travel purposes will be performed in lab .❖ Discussion required on use of VTM kit, proper labeling and packaging.	MR.YASHKIRTI JAMWAL KIRTI JATINDER JASKARAN	IMMEDIATE
3	HRCT PROCEDURE	<ul style="list-style-type: none">❖ HRCT for IPD patient (Covid patients) will be done only in night.	ON DUTY NURSING SUPERVISOR	IMMEDIATE

4	BIOMEDICAL WASTE SEGREGATION	<ul style="list-style-type: none"> ❖ Biomedical COVID waste segregation in LAB and ER. Foot operated dustbins have to be placed in all areas. 	Mr. HOSHIAR SINGH, Mr. ROHIT, Mr. YASHKIRTI	IMMEDIATE
5	SYMPTOMATIC STAFF INFORMATION	<ul style="list-style-type: none"> ❖ All HOD's to ensure their respective staff who have the symptoms of cough ,cold, fever, should not be allowed on duty. They must inform ICN who shall then organize a video call with the consultant. 	All HOD'S	IMMEDIATE
6	COVID VACCINATION CERTIFICATE	<ul style="list-style-type: none"> ❖ For patients RAT test should be performed within 72hrs ❖ Attendants vaccination certificate must be checked. Those not vaccinated should not be allowed on Floors. 	CMS/CONSULTANTS SECURITY /CC	IMMEDIATE
7	VACCINATION DETAIL	<ul style="list-style-type: none"> ❖ All HOD's to share the vaccination status of their staff with ICN 	ALL HOD'S	IMMEDIATE
8	RAT SAMPLING FOR NEW JOINEES	<ul style="list-style-type: none"> ❖ RAT to be included in the medical checkup package of New Joinees. 	HR	IMMEDIATE
9	VISITOR POLICY	<ul style="list-style-type: none"> ❖ Strict implementation of visitor policy only one companion allowed with patient. ❖ No children allowed in the hospital. 	Mr. HOSHIAR SINGH/ SECURITY	IMMEDIATE
10	CLEANING PROTOCOLS	<ul style="list-style-type: none"> ❖ Process of fogging & cleaning with 1% sodium hypochlorite in all COVID exposed IPD/OPD areas to be done. ❖ Checklist to be maintained and signed by housekeeping, countersigned by link nurses 	HOUSEKEEPING SUPERVISORS, NURSING SUPERVISOR SS-AM, ICN	IMMEDIATE
11	PPE PROTOCOLS	<ul style="list-style-type: none"> ❖ Strict implementation of PPE for all staff, patients & attendants 	HOD'S, SECURITY, ICN	IMMEDIATE